20xx MM DD

To: Director, Institute of Innovative Research

(Applicant):

Affiliation:

Title:

Name:

Research Unit Application

**1. Research Unit Name (provisional name)**

＊＊＊＊＊＊Research Unit /

＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊ Unit (English name)

**2. Research Unit Leader**

Affiliation/Title/Name

**3. Research Unit Summary and Features**

[Clearly emphasize what is original about the research unit.]

＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊

Give specific examples of research themes.

1. ＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊
2. ＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊

Reference Materials (Appended)

1. ＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊

2. ＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊

[Research Unit Leader: Recent principal awards, etc.]

＊＊＊＊(year)　＊＊＊＊＊＊

＊＊＊＊(year)　＊＊＊＊＊＊

＊＊＊＊(year)　＊＊＊＊＊＊

**4. Development of New Fields and Industry Creation, Results/Contribution for Resolution of Social Issues, etc.**

[What will be clarified by what time that will be able to produce what results or contribution (objectives/aims of a specific mission). Describe the potential of the research unit that will enable it to achieve the mission envisioned and also state the criteria you will use to evaluate results.]

We expect that ＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊.

**5. Number of Research Unit Members (planned)**

[Include persons planned to be employed by Tokyo Tech in the number of "Employees of Tokyo Tech."]

Employees of Tokyo Tech: (number of persons)

External Persons: (number of persons)

**6. Main Venue for Research Implementation (planned)**

[State the campus name and building name.]

　＊＊campus,＊＊Bldg.,＊＊Floor, room no.＊＊＊　(＊＊＊㎡)

**7. Other Special Information**

[Describe plans and educational results, etc., subsequent to completion of the research implementation period.]

We aim to form a base for ＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊.

**8. Period of Establishment**

[State a date beginning from 6 months or later after submission of the application to within as long as 5 years.]

20xx MM DD to 20xx MM DD (5 years)

**9. Research System**

[List the research unit members (planned) and research institutes/companies etc., who will collaborate with the research.]

[Employees of Tokyo Tech]

Research Unit Leader

Affiliation/Title/Name

Specially appointed faculty members (name), Research staff members (name) etc. (planned)

(Employees of Tokyo Tech who will collaborate in the research)

Affiliation/Title/Name

[collaborative institute/private company (currently)]

＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊＊(all planned)

**10. Current State of Research Expenses:**

A summary of research expenses for the research in the fiscal year the research unit is established are noted below.

Direct expenses Approx.＊＊＊＊(ten thousand) yen (planned for FY20xx)

Indirect expenses Approx.＊＊＊＊(ten thousand)yen (same as above)

(Incl.: Expenses for joint research with company Approx.＊＊＊＊(ten thousand) yen)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Item of Expense | Research Period | Research Representative | Research Subject | | Role |  | Total Research Expenses |
| ＊＊＊＊＊ |  |  | |  | Representative | Direct |  |
| Indirect |  |
| Total |  |
| ＊＊＊＊＊ |  |  | |  | Representative | Direct |  |
| Indirect |  |
| Total |  |
|  |  |  | |  | Representative | Direct |  |
| Indirect |  |
| Total |  |
| Grand Total |  |  | |  |  | Direct |  |
|  |  | |  |  | Indirect |  |
|  |  | |  |  | Total |  |

**11. Research Space Required**

[State conditions required for the building, floor space, and equipment, etc.]

We wish to use ＊＊Bldg., room no.＊＊(＊＊＊㎡) as the research space.

**12. University Support**

|  |  |  |
| --- | --- | --- |
| Support Expenses | Support Breakdown | Expenses by Presidential Discretion |
| Space Support | ＊＊Bldg., room no.＊＊＊(＊＊＊㎡)＊＊Unit  (space by presidential discretion)  900,000yen/year/unit×＊＊unit×5yr. | ＊＊＊＊＊＊＊yen |
| Research Support Expenses | Expenses for space repair/improvement, etc.  ＊＊＊ | ＊＊＊＊＊＊＊yen |
| Relocation expenses  ＊＊＊relocation | ＊＊＊＊＊＊＊yen |
| Total | | ＊＊＊＊＊＊＊yen |